



Polk County, Texas

ORDER


OF THE POLK COUNTY COMMISSIONERS COURT

Designating Surplus/Salvage Property and Disposition thereof

WHEREAS, in a regular meeting of the Polk County Commissioners Court held August 22, 2017 certain item/s as listed on Asset Management Forms attached hereto attached hereto as Exhibit "A" were determined to be surplus/salvage property as defined by Local Government Code, Chapter 263 Subchapter D, Section 263.151;

THEREFORE, the aforementioned item/s listed on Exhibit "A" of this Order are hereby designated as Surplus/Salvage Property of the County and shall be disposed of in a Public Auction to be held online by the County's contracted auctioneer and administered by the County Auditor;

BE IT FURTHER ORDERED, that any or all of the property listed on Exhibit "A" of this Order may be destroyed as worthless if the County undertakes to sell that property (by public auction) and is unable to do so because no bids are made or the property is unclaimed by a successful bidder for a period of thirty (30) days following the close of the auction. In this instance, the Auditor shall properly note such disposition for each item so destroyed.


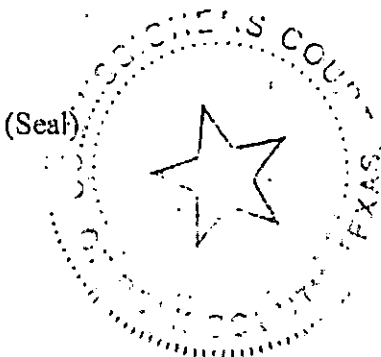


Sydney Murphy, County Judge

CERTIFICATE OF THE COUNTY CLERK

The undersigned, being the County Clerk of Polk County, Texas, does hereby certify that this ORDER was duly adopted by the Commissioners Court for Polk County on August 22, 2017.

IN WITNESS WHEREOF, I have affixed my signature and the official seal of the Polk County Commissioners Court.



Schelana Hock, County Clerk
Polk County, Texas

Polk County Asset Management Form

Type of Transaction (check one)

Transfer
 Surplus/Salvage
 Waste

TO IT

Date of Transaction

8-2-17

Inventory Items

Description of Equipment	Serial Number
IBM Think Center	81313 DU
IBM Think Center	81313 DU
Acer monitor	ETL 49083707270D46S4237
IBM monitor	23-21 T DSS
APC Backups	none
Lenovo Tower	80045-579-032-265
Radio Shack	Hazard Alert Radio
Gateway Tower	E/NE V0008024
Harddrive	Polk County # 00000510

Transferring/Selling Dept.

District Clerk

Dept. Head Signature

Dahly Richards

Receiving Department

Information Technology

Dept. Head Signature

DISPOSITION OF ASSET IF SURPLUSED OR SALVAGED:

Polk County Asset Management Form

Type of Transaction (check one) Transfer

Surplus/Salvage	✓ IT
Waste	

Date of Transaction 8-2-17

Inventory Items	Description of Equipment	Serial Number
	IBM Printer 1200	Laser Jet Series
	HP LaserJet 3050	fax/copier/printer
	HP Laser Jet Printer	5370C
	Western digital Harddrive	26400
	Computer Lab	TJ 29555
	Computer Lab	no #
	HP LaserJet P4015n	Cndy 442994

Transferring/Selling Dept. District Clerk

Dept. Head Signature *Dolly Richards*

Receiving Department IT

Dept. Head Signature _____

DISPOSITION OF ASSET IF SURPLUSED OR SALVAGED:

Polk County Asset Management Form

Type of Transaction (check one)

Transfer	<input type="checkbox"/>
Surplus/Salvage	<input checked="" type="checkbox"/>
Waste	<input type="checkbox"/>

Date of Transaction

Inventory Items	Description of Equipment	Serial Number
	IBM Thinkpad	X11-45371
	Dell Inspiron 8600	00255947686087
	HP Tower	MXL2241KMT
	Sharp Calculator	CS 2013
	Acer screen	13205135042
	Victor Calculator	20000484
	HP Officejet 8000	my957240QP
	HP 940 cartridge	

Transferring/Selling Dept. Polk County Judge

Dept. Head Signature

Receiving Department

Dept. Head Signature

DISPOSITION OF ASSET IF SURPLUSED OR SALVAGED:
 Harddrives have been removed by IT